

Canyon Townhomes  
Meeting Minutes  
Saturday, December 2, 2017

- I. **Welcome** by Dennis Burbidge at 9:06 am
- II. **Introductions** were made, and a **quorum established**.
- III. **Spring Meeting Minutes were approved**.
- IV. **New projects** were discussed including painting of all the townhouses. The current plan is to paint half the townhomes in 2018 and the rest in 2019. Alan Johnson will be acquiring preliminary estimates before any final decisions are made. Painting and other work should be able to be paid for with dues.
- V. **Projects completed** include rear decks scraped, sanded & stained, re-mulch of entries & beds, touch-up painting and approximately 40 vent covers replaced. Touch-up paint assists in the life of the buildings and having to re-paint everything.
- VI. **Rule Reminders:**  
All remodels need approval first. Gas lines must be running inside units only; Always have permits for all remodel work with Summit County. Please keep entry key or code updated; Contact Alan Johnson regarding storage unit installation guidelines; Gas grills only on back railing.
- VII. **Budget review** including discussion regarding reserve funds. Capital reserve budget to be updated in late February 2018.
- VIII. **Approved A/C Units** are listed on the website at [redpinehoa.com](http://redpinehoa.com). Please contact Alan Johnson with any questions.
- X. **Adjourn** 9:51 am